# School District of Mellen Middle School Course Description Handbook

2024-2025



Board approved: January 24, 2024

#### **OUR MISSION:**

Work collaboratively in a respectful, responsible, safe, and ready environment to create an education where all students will succeed.

#### **OUR VISION:**

To thrive as a public school to promote education, embrace community involvement and maximize available resources.

#### **OUR BELIEFS:**

- Equip students to succeed in critical thinking, technological knowledge, and other 21st Century Skills after graduation.
- Recognize that students learn with individual styles.
- All students deserve a high quality and diversified education.
- We believe the District should seek and develop creative funding.

# School + Community = Success

# Statement on Diversity, Inclusion and Equity

The Mellen School District honors the uniqueness of each individual and embraces diverse backgrounds, values, and points of view to build a strong, inclusive community and to prepare students for a global society.

The best education occurs in a school comprised of students, teachers, and families drawn from a diverse socio-economic backgrounds, cultures, races, religions, and sexual orientations.

A diverse school alone is not enough. We seek to build on this commitment by striving to create a truly inclusive school: one where all students are welcomed and supported.

The Mellen School District is committed to providing every student an equal opportunity to participate and thrive in the academic, extra-curricular and co-curricular programs.

The Mellen School District believes that excellence for all students can be achieved by:

- Assuring that all Mellen School District staff members, with deliberate effort, continue to examine and eliminate institutional beliefs, policies, practices, and teaching that perpetuate disparities in achievement.
- We implement programs and practices that allow equitable access and enable all students to thrive academically, athletically, physically, socially, and emotionally.
- Providing all Mellen students with access to resources, opportunities, support, and interventions that maximize academic success and promotes social emotional growth.
- Identifying and removing barriers in our current policies, procedures, systems, or practices that limit opportunities for students.
- We teach and practice responsibility towards and engagement in our school, our community and the world.
- Ensuring every individual in the Mellen School District community is in a respectful environment, where hate speech is not tolerated and all forms of diversity are accepted.

Contact Information: Rhonda Friemoth, Superintendent Mellen School District (715) 274-3601 ext 410

# **Nondiscrimination Statement**

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the <u>USDA Program Discrimination Complaint Form</u>, (AD-3027) found online at: <a href="http://www.ascr.usda.gov/complaint\_filing\_cust.html">http://www.ascr.usda.gov/complaint\_filing\_cust.html</a>, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) Mail: U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights 1400 Independence Avenue, SW Washington, D.C. 20250-9410;
- (2) Fax: (202) 690-7442; or
- (3) Email: program.intake@usda.gov.

This institution is an equal opportunity provider.

# **Equal Education Opportunity/Anti-Harassment (Policy 2260)**

It is the policy of the District to provide an equal education opportunity for all students. The right of a student to be admitted to school and to participate fully in curricular, extra-curricular, student services, recreational or other programs or activities shall not be abridged or impaired because of a student's sex, race, color, religion, national origin, ancestry, creed, pregnancy, marital status, parental status, sexual orientation, or physical, mental, emotional, or learning disability or other protected characteristics as well as place of residence within District boundaries, or social or economic background.

Students who have been identified as having an impairment or disability under Section 504 of the Rehabilitation Act or the Americans with Disabilities Act shall be provided with appropriate educational services. Parents/legal guardians who have questions should contact Mrs. Heidi Stricker, Principal at extension 402.

Any person who believes that the Mellen School or any staff person has discriminated against them in violation of this policy may file a complaint. A formal complaint can be made in writing to a School Compliance Officer listed below:

Mrs. Heidi Stricker, Principal (715) 274-3601 ext 402 420 South Main Street hstricker@mellendiggers.org The complaint procedure is described in Board **Policy 2260** - Nondiscrimination and Access to Equal Educational Opportunity, and on Form 2260F8 and on Form 2260.01B. The policy and forms are available in the District office.

The complaint will be investigated, and a written acknowledgement given to the complainant as-soon-as-possible or will be given within forty-five (45) days of receipt of a written complaint. The determination of the complaint within ninety (90) days, unless the parties agree to an extension, or unless the complaint is within the procedures of Chapter 115 of the Wisconsin Statutes governing exceptional educational needs. Education Department General Administrative Regulations, commonly called EDGAR complaints, shall be referred directly to the State Superintendent.

The School District of Mellen is committed to an educational environment that is free of harassment of any form. The school will not tolerate any form of harassment and will take all necessary and appropriate action to eliminate it, including suspension or expulsion of students and disciplinary action against any other individual in the school district community. Additionally, appropriate action will be taken to stop and otherwise deal with any third party who engages in harassment against our students and/or staff.

Harassment means behavior toward a student or group of students based, in whole or in part, on the their sex, race, color, religion, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation or physical, mental, emotional or learning disability or any other characteristic protected under State, Federal or local law, which substantially interferes with the student's school or academic performance or creates an intimidating, hostile or offensive school environment. Harassment may occur student-to-student, student-to-staff, staff-to-student, male-to-female, female-to-male, male-to-male, or female-to-female.

# **TITLE IX REGULATIONS (Policy 2266)**

The Board of the Mellen School District does not discriminate on the basis of sex in its education program or activity and is required by Title IX and its implementing regulations not to discriminate in such a manner. The requirement not to discriminate in its education program or activity extends to admission and employment. The District's Title IX Coordinators are:

Heidi Stricker, Principal 715-274-3601 ext. 402 420 S. Main Street Mellen, WI 54546 hstricker@mellendiggers.org Corey Lake, Assistant Principal 715-274-3601 Ext. 228 420 S. Main Street Mellen, WI 54546 clake@mellendiggers.org

Any inquiries about the application of Title IX and its implementing regulations to the District may be referred to the Title IX Coordinator(s), the Assistant Secretary for the U.S. Department of Education's Office for Civil Rights, or both.

The Board has adopted a grievance process that provides for the prompt and equitable resolution of student and employee complaints alleging any action that is prohibited by Title IX and/or its implementing regulations. The grievance process is included in **Policy 2266** – Nondiscrimination on the Basis of Sex in Education Programs or Activities, which is available on the District's web page or by requesting a copy from the District office. The grievance process specifically addresses how to report or file a complaint of sex discrimination, how to report or file a formal complaint of Sexual Harassment, and how the District will respond.

# Section 504/ADA Prohibition Against Disability Discrimination

The Board prohibits discrimination against any student based upon his/her disability. As such, the Board will not engage in practices or adopt policies that discriminate on the basis of disability. The District's Section 504 Compliance Officer is Administration. This person is responsible for coordinating the District's efforts to comply with and fulfill its responsibilities under Section 504 and Title II of the Americans with Disabilities Act, as amended ("ADA"). A copy of Section 504 and the ADA, including copies of their implementing regulations, may be obtained from the District Compliance Officer. For more information see Policy 2260.01 - Section 504/ADA Prohibition Against Discrimination Based on Disability.

# **Anti-Harassment**

It is the policy of the Board of Education to maintain an educational environment that is free from all forms of unlawful harassment, including sexual harassment. This commitment applies to all District operations, programs, and activities. All students, administrators, teachers, staff, and all other school personnel share responsibility for avoiding, discouraging, and reporting any form of unlawful harassment. This policy applies to unlawful conduct occurring on school property, or at another location if such conduct occurs during an activity sponsored by the District or District transportation.

Harassment consists of unwelcome conduct, whether verbal, physical, visual, or of sexual nature that is based on a person's protected status, such as sex, color, race, ancestry, creed, religion, genetic information, national origin, age, handicap, disability, marital status, veteran status, citizenship status, sexual orientation, (Including transgender status, change of sex, or gender identity), arrest record, conviction record, or other protected group status, which affects tangible job benefits, interferes unreasonably with an individual's work performance, or creates an intimidating, hostile, or offensive working environment. Harassment may occur employee-to-employee, student-to-employee, employee-to-student, woman or a man, and the victim and harasser can be the same sex.

The Board will not tolerate any form of harassment and will take all necessary and appropriate actions to eliminate it, including suspension or expulsion of students and disciplinary action against any other individual in the School District community. Additionally, appropriate action will be taken to stop and otherwise deal with any third party who engages in harassment against our students.

For additional information, please refer to Policy 5517 and the Student Handbook.

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# Language Arts/Reading

# **Language Arts**

#### Grade 6

Language Arts 6 includes study in the following area: grammar, writing, literature, spelling enrichment, creative expression, and speech. Students will explore a variety of literary genres including narrative, expository, imaginative, descriptive, and persuasive writing and speaking.

#### Grade 7

Language Arts 7 includes learning to communicate effectively through writing and speaking. The skills covered include the basics of grammar, mechanics of writing and spelling taught in conjunction with a variety of writing. Students will explore a variety of literary genres including narrative, expository, imaginative, descriptive, argumentative, and persuasive writing and speaking.

#### Grade 8

Language Arts 8 consists of basic grammar and articulation of thoughts for creative speaking and writing. This course stresses usage, spelling accuracy, mechanics, and vocabulary through the writing process. Students will explore a variety of literary genres including narrative, expository, imaginative, descriptive, argumentative, and persuasive writing and speaking.

# Reading

# **Grade 6**

Reading classes in the middle school focus on more complex reading skills, strategies, and higher order thinking skills. There is an emphasis placed on the carryover of these skills into content area courses. A wide variety of genres, narrative, and expository materials, and use of writing in response to reading are all used to enhance and insure recreational and informational reading as lifelong pursuits.

#### Grade 7

Reading classes in the middle school focus on more complex reading skills, strategies, and higher order thinking skills. There is an emphasis placed on the carryover of these skills into content area courses. A wide variety of genres, narrative, and expository materials, and use of writing in response to reading are all used to enhance and insure recreational and informational reading as life-long pursuits.

# **Grade 8**

The developmental reading classes in the middle school are an extension of the basic reading program in the elementary schools. In addition, more complex reading skills, strategies, and higher order thinking skills are taught with the emphasis placed on the carry-over of these skills into content area courses. Students will use a wide variety of genres, including narratives, expository materials, and use of writing in response to reading.

# Grade 6, 7, 8

# Language Arts Response to Intervention

This course is designed for middle school students in need of intensive and highly personalized language arts and reading help. Determining factors for students placed in this class are their universal screening scores, current grades for class work, and input from their classroom teachers. Due to the nature of most curriculum being based on literacy, students are given time to help decode and process assignments from *all* of their classes - ELA, Social Studies, and Science are very text-heavy subjects which require synthesizing of specialized information. Students are allowed time to work on their assignments as well as have time to focus on specific skills such as decoding, comprehension, organization, attitude, and study skills.

# **Mathematics**

#### **Grade 6**

In Grade 6, instruction focuses on four major areas. First, connecting ratios and rates to whole number multiplication and division and using concepts of ratio and rate to solve real-life problems. Second, completing the understanding of division of fractions started in upper elementary and extending the knowledge of the number system by identifying rational numbers and integers among. Next, students learn to write, interpret and use expressions and equations to model and solve real-life situations. Finally, attention will be given to developing and understanding statistical analysis and probabilities.

#### Grade 7

In Grade 7, instruction builds off of the focus areas of Grade 6. Focus is given to developing and understanding proportional relationships, including representing and applying these relationships to real-life situations. A second focus strengthens operations with rational numbers, writing and simplifying, expressions, and writing, solving and interpreting multi-step equations and linear equations. Another focus area involves scale drawings and reasoning with geometric proof with lines and angle pairs, and working with two- and three-dimensional shapes to solve problems about perimeter, area, surface area and volume. Lastly, attention is given to statistical analysis and probabilities, especially how it pertains to predictions of events and populations based on sampling.

# **Grade 7 (Advanced)**

# Prerequisites: Recommendation of Math 6 teacher and a skills assessment

Students will explore the skills necessary to bridge from Math 6 to Algebra. This is the accelerated path and is designed for students interested in STEM fields upon graduation. Topics include geometry, probability, statistics and proportions and will be integrated through problem-solving activities and applications. Graphing calculators are incorporated for discovery, problem solving and modeling. Scientific calculators are required.

Successful completion of Math 7A will allow a student to enroll in HS Algebra 1.

#### **Grade 8**

This course includes the study of properties and operations of the real number system; evaluating rational algebraic expressions; solving and graphing first degree equations and inequalities; translating word problems into equations; operations with and factoring of polynomials; and solving simple quadratic equations. Students will explore the language of algebra in verbal, tabular, graphical and symbolic forms. Geometry, probability, statistics and exponential growth will be integrated through problem-solving activities and applications. Graphing calculators are incorporated for discovery, problem solving and modeling. Scientific calculators are required.

# Grade 6, 7, 8

#### Math Response to Intervention

The intensive level, or Tier 3, is intended for learners whose needs extend well beyond the reach of Tier 1 instruction and interventions in the regular classroom. The placement of your student is determined by the following three things:

- 1. Recent results from the STAR exam a districtwide progress monitoring tool and the Forward exam a statewide test.
- 2. Recent and past performance in the classroom based on teacher recommendation.
- 3. Limited success with Tier 1 instruction and Tier 2 interventions.

The intervention time in Tier 3 math instruction is designed to strengthen their abilities and provide effective strategies that can be used to improve overall math skills. The instruction is also designed to improve and build upon your child's current skills. The specialized instruction your child will receive will focus on math strategies, comprehension, vocabulary, and fluency. There is a component of reteaching lessons and/or skills to fill gaps, and a component of pre-teaching to help prepare students for upcoming lessons. In addition, homework support is given to keep students caught up on current tasks, skills, and assignments.

# Science

#### Grade 6

# **Physical Science**

Physical Science involves the study of the structures and states of matter. Topics as forms of energy, wave phenomenon, electromagnetism, and physical and chemical interactions.

#### **Grades 7**

# **Life Science**

Life Science covers the basic principles of life and life processes. Topics may include cells, species, ecosystems, reproduction, genetics, or other topics consistent with state academic standards for life science.

#### Grade 8

# **Earth and Space Science**

Earth and Space Science introduces students to the study of the earth from a local and global perspective. In these courses, students typically learn about time zones, latitude and longitude, atmosphere, weather, climate, matter, and energy transfer. Advanced topics often include the study of the use of remote sensing, computer visualization, and computer modeling to enable earth scientists to understand earth as a complex and changing planet.

# **Social Studies**

# **Grade 6**

# **World History**

This course provides students with an overview of the history of human society from early civilization to the contemporary period, examining political, economic, social, religious, military, scientific, and cultural developments. This course may include geographical studies, but often these components are not as explicitly taught as geography.

# **Grade 7**

#### Geography

This course provides students with an overview of geography. Topics typically include the physical environment; the political landscape; the relationship between people and the land; economic production and development; and the movement of people, goods, and ideas. There is focus on the Eastern Hemisphere.

#### Grade 8

# **American History**

This course examines American history beginning with the early European explorers and forward to the American Civil War. We will explore the time period where America gained its independence, establishes the Federal System of government, writes the US Constitution and builds a strong nation that has world influence.

# **Physical Education**

# Grades 6, 7, 8

Middle school students are able to participate with skill in a variety of modified sports, dance, gymnastics, and outdoor activities. Students achieve mature forms in the basic skills of the more specialized sports, dance, and gymnastics activities. They use the skills successfully in modified games or activities of increasing complexity and in combination with other skills. Students demonstrate use of tactics with sport activities. Students participate regularly in physical activity and may develop and implement an individual physical activity plan. Students acquire and apply knowledge of the fitness components for overall fitness. Students demonstrate safe practices, follow rules, etiquette, cooperation and teamwork, ethical behavior, and positive social interaction. Students demonstrate an awareness of the intrinsic values and benefits of participation in physical activity that provides personal meaning.

# Music

# Concert Band Grades 6, 7, 8

The Intermediate Instrumental Program is designed to continue the development of general musicianship. The class consists of rehearsal techniques that include choral techniques, ensemble skills, improvisation, composition, music literacy, listening, and critical analysis. Class M literature, from the Wisconsin School Music Association list, is introduced along with band for young concert bands. The Middle School Band performs in two concerts presented to the Mellen community. The Middle School Band also joins the High School Band in a trip to Ashland and Bayfield for parade marching.

# Music Appreciation Grades 6, 7, 8

Music History/Appreciation courses survey different musical styles and periods with the intent of increasing students' enjoyment of musical styles and/or developing their artistic or technical judgment. Music History/Appreciation courses may also focus on developing an understanding of a particular style or period.

# **Social and Emotional Learning and Wellness**

# Life Skills & Wellness 6th Grade

This sixth grade class will use the 6th-grade level Second Step Curriculum. The curriculum focuses on age-appropriate lessons in the following units: Mindsets and Goals; Recognizing Bullying & Harassment; Thoughts, Emotions & Decisions; and Managing Relationships & Social Conflict.

#### Grade 6

Unit 1	Unit 2	Unit 3	Unit 4
Mindsets & Goals	Recognizing Bullying & Harassment	Thoughts, Emotions & Decisions	Managing Relationships & Social Conflict
1A. Starting Middle School	8. Common Types of Bullying	14. What Emotions Tell You	20. You're Changing
1B. Helping New Students	9. Recognizing Bullying	15. Emotions and Your Brain	21. Why Conflicts Escalate
How to Grow Your Brain     Trying New Strategies	<ol> <li>Responding to Online Bullying</li> </ol>	16. How Emotions Affect Your Decisions	<ol> <li>Considering Multiple Perspectives</li> </ol>
Making Goals Specific     Breaking Down Your Goals	11. How to Be an Upstander 12. Standing Up and	17. Managing Your Emotions 18. What Works Best for You?	23. Respectful Communication
6. Monitoring Your Progress 7. Bringing It All Together	Staying Safe  13. Raising Awareness  About Bullying	19. Raising Awareness About Managing Emotions	24. Resolving Challenging Conflicts
			25. Making Amends
			26. Conflict Solvers

# Life Skills & Wellness 7th Grade

This seventh grade class will use the 7th-grade Second Step Curriculum. The curriculum focuses on age-appropriate lessons in the following units: Mindsets and Goals; Recognizing Bullying & Harassment; Thoughts, Emotions & Decisions; and Managing Relationships & Social Conflict.



#### Life Skills & Wellness 8th Grade

This sixth grade class will use the 8th-grade Second Step Curriculum. The curriculum focuses on age-appropriate lessons in the following units: Mindsets and Goals; Recognizing Bullying & Harassment; Thoughts, Emotions & Decisions; and Managing Relationships & Social Conflict.

#### Grade 8



# **Business**

# 6th grade

Word Processing: The word processing course provides Middle School students with an introduction to the keyboard (letters, numbers, and symbols), basic machine operation, and proper keystroke technique. As students' progress, they improve their speed and accuracy and produce increasingly complex documents. The word processing course helps students develop keyboard proficiency, document production skills, and problem-solving skills. In addition, a large emphasis will be on students learning basic formatting in Google's Office Suite information processing software. Students will apply their new skills by working on class projects utilizing Google Docs, Sheets, Drawing and Slides assigned to them at various intervals throughout the course. Additionally, students will be introduced to Xello where they will complete ACP lessons regarding but not limited to: time management, school subjects and their relation to the working world, personal interests, and decision making.

# 7th grade

Introduction to Business: The Introduction to Business course will survey an array of topics and concepts related to the field of business and information technology. This course will introduce business concepts such as banking and finance, the role of government in business, consumerism, credit, investment, and management. Introduction to Business also provides a brief overview of the American economic system, corporate organization, and business information technology. Introduction to Business exposes students to the varied opportunities in office administration, accounting, management, and related fields. In addition to gaining exposure to a variety of business concepts, Middle School students will advance their 21st Century Skills as they participate in activities and team projects that will give them a sampling of Business Education course opportunities they may wish to explore in the future. Additionally, students will continue to expand upon their ACP and Xello portfolios by researching jobs and employers, understanding their individual learning styles, educational pathways to career fulfillment, and biases and career choices.

# 8th grade

For one quarter, the focus is Consumer Economics/Personal Finance which provides students with an understanding of the concepts and principles involved in managing one's personal finances. Topics include savings and investing, credit, insurance, taxes, and social security, spending patterns and budget planning, contracts, consumer protection, and an overview of the American economy. For the second quarter, the focus is Careers which provides students with the opportunity to explore careers related to the 16 Career Clusters and their interests. Students will explore the skills, knowledge, and habits needed to be successful in different careers. Students will spend time continuing lessons in Xello by exploring their personal skills, how they align to career matches, and how to advocate for themselves in a business setting. Additionally, students will spend time in ACP regarding transitioning into high school.

# **Industrial Technology**

# **6th Grade**

In this course, students will be introduced to the world of technology through research projects and hands-on projects. Students will learn how to make simple 3-D designs using Autodesk Inventor. They will also create a simple design to be used in a laser engraver in order to make a small key chain. Finally, students will investigate the world of technology through researching how something is made and then presenting their findings.

# 7th Grade

In this course, students will continue their investigation of technology through research projects and a hands-on project. Students will learn about careers in technology through researching and giving a presentation on a career of their choice. Students will also gain their first experience of creating something through the building of a simple puzzle.

#### 8th Grade

This course will concentrate on preparing students for future courses in Technology Education. Students will learn how to accurately measure, use hand tools safely, and how to create basic plans for creating a project. Students will also get to practice what they have learned through building a folding stool as their first project.

# **Visual Arts & Design**

#### Grade 6

In sixth grade art, students explore a variety of media as they continue to build their skills in drawing, painting, graphics, calligraphy, and sculpture. Theory is introduced to further elaborate upon ideas about color, perspective, and design. Teachers discuss artists, artwork, and provide technique demonstrations to develop the four strands of art education: art appreciation, art history, art production, and art criticism; as well as problem-solving and critical thinking skills.

#### Grade 7

In seventh grade art, students focus on further developing art skills, vocabulary, creativity, and concepts of design. Two-dimensional lessons may include painting, college, drawing, and printmaking. Three-dimensional projects may include functional or sculptural ceramic experiences. Art history, art appreciation, and art criticism are integrated into the lessons as a framework of the curriculum.

# **Grade 8**

In eighth grade art, students express themselves creatively through drawing, graphics, sculpting, painting, metalwork, 3D ceramic sculpture, and jewelry to develop art skills and concepts. Composition, technique, the elements and principles of design, and attention-to-detail are explored. Art history, art appreciation, problem solving, and critical thinking are integrated into lessons.

# **Additional Middle School Exploratory Classes**

# Makerspace

Makerspace is a collaborative work space inside our facility for making, learning, exploring and sharing that uses high tech to no tech tools. Makerspace provides hands-on learning, helps with critical thinking skills and even boosts self-confidence.

# **Genius Hour**

Genius Hour is inquiry-based, student-directed learning. It gives students an opportunity to look at the big wide world around them and explore their own unique interests in a loosely structured, but supported, way. As a learning model, it promotes inquiry, research, creativity, and self-directed learning."